

Department of Political Science and North American Studies Program – Appendix H

(a) Does the candidate have the requisite academic qualifications? **Yes/No**

(b) Teaching experience in the posted course or similar/substantially similar course(s) (20 points)

Similar courses: to be determined by PTAC; experience in similar courses may also include Online and/or team-teaching. **Substantially similar courses(s)** may include a course that appears in the Academic Calendar as a course exclusion or a course that encompasses substantially similar subject matter with the same or similar assessment techniques.

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|---|------------|
| (1) Student evals in posted/similar or substantially similar course(s) | /15 |
| Medians of <i>institutionally documented</i> student evaluations for the last five years | |
| Response rates lower than 10% will not be considered | |
| Medians mostly 4 or lower – less than satisfactory | 0 |
| Medians mostly “5”s | 5 |
| Medians mostly “6”s | 10 |
| Medians mostly “7”s | 15 |
| (2) 5 points - seniority - in accordance with 13.7.2.15 | /5 |

(c) Overall record of teaching (50 points)

- | | |
|---|------------|
| (1) Student evaluations | /15 |
| Medians of <i>institutionally documented</i> student evaluations for the last five years | |
| Response rates lower than 10% will not be considered | |
| Medians mostly 4 or lower – less than satisfactory | 0 |
| Medians mostly “5”s | 5 |
| Medians mostly “6”s | 10 |
| Medians mostly “7”s | 15 |
| (2) Teaching dossier or other supporting documents (up to 20 points) | /20 |

Up to 20 points: excellent documentation of all four elements below, demonstrating teaching effectiveness
Up to 15 points: good documentation of most elements below, demonstrating teaching effectiveness
Up to 10 points: satisfactory documentation of some elements below, demonstrating teaching effectiveness
Up to 5 points: less than satisfactory documentation

1. Teaching Philosophy: descriptions of pedagogical goals and objectives and teaching practices and how they are applied to achieve student outcomes.

2. Teaching effectiveness: course evaluations; applicant commentary about evaluations; informal student evaluations, letters, and testimonials, teaching awards, and other relevant material.

3. Professional development as a teacher: participation in seminars, workshops, or professional meetings, the publication of articles, commentaries or reviews related to teaching, examples of instructional innovation and evaluation of their effectiveness, and activities connected with the training and orientation of teaching assistants

4. Contribution to the academic and cultural life of students in addition to activities normally associated with course instruction or research

(III) Total seniority points (up to 15) **/15**

(d) Qualifications **directly relevant to the course:** including scholarship in the field (past 8 years), professional experience, pedagogical development and/or development of course materials: **/30**

For primarily **academic** applicants, points will be allocated in the following manner:

Recent, peer-reviewed articles or books relevant to the substance of the course	up to 10 points
Recent conference presentations on the substance of the course	up to 5 points
Other professional experience related to the substance of the course	up to 10 points
Any other relevant qualifications for the posted course	up to 5 points

For primarily **professional** applicants (in cases where job ad requires professional qualifications):

Relevant professional experience related to the substance of the course	up to 20 points
Recent published/publicly presented outputs related to the substance of the course	up to 5 points
Any other relevant qualifications for the posted course	up to 5 points

(e) **Comments:**

Awarding of a course is subject to a Member's success in meeting the duties and responsibilities in Article 16. In this section, the PTAC may submit comments or express concerns regarding the candidate.

TOTAL POINTS **/100**